



GWOBRAU DEWI SANT  
ST DAVID AWARDS



Llywodraeth Cymru  
Welsh Government



# Nomination Guidance St David Awards 2018

The national awards of Wales



# Nomination guidance

In selecting winners, special regard will be given to the nominees' achievements over the year leading up to the beginning of the nomination period.

Consideration will also be given to any current and on-going contributions to Wales as a community and nation – as well as their other achievements in general.

## Who – is eligible for a St David Award?

- The St David Awards exist to recognise and celebrate the exceptional achievements of people in or from Wales.
- Nominees and nominators don't have to be UK citizens or live in Wales but must have a meaningful link to Wales.
- Awards will not be granted posthumously.
- Self-nominations are accepted.
- Nominees in all categories must be at least 16 years old, with exception of nominees in the Young Person category, who can be any age and will be considered up to the age of 19.
- Groups of people, teams or companies are eligible for an award, (a lead contact name will need to be identified) as well as individuals.
- A nominee can be re-nominated if they have achieved further success since their previous nomination.

## What – are we looking for in a nominee?

### Nominees must have achieved one or more of the following:

- Exceptional and significant contribution to life in Wales.
- Excellence in their field.
- Inspiring others as a role model.
- Academic, professional and personal achievements.
- Demonstrations of creativity, leadership and innovation.
- Difficulties overcome and sacrifices made.
- Other awards and recognitions received.
- Voluntary work, involvement in the community.
- Contributions that help promote Wales.

# How – to nominate?

There are 3 ways to nominate;

1	Complete a form online and submit
2	Download the nomination form and send via e-mail to <a href="mailto:stdavidawards@wales.gsi.gov.uk">stdavidawards@wales.gsi.gov.uk</a> or
3	Print and submit a hard copy to: St David Awards Nominations 2018 Welsh Government Cathays Park Cardiff CF10 3NQ

Complete all sections of the form accurately including contact details (if they're known). Once submitted we cannot accept any changes to the details or any supporting documents, unless there are changes to contact details.

## Supporting materials (optional)

You can also submit letters of support endorsing your nominee's contribution from people who are familiar with their achievements. These will be used in helping to judge their contribution if they are short-listed.

There are templates for letters of support available to download on our website and these can be sent separately to your nomination. Any letters of support should be clearly marked with the:

1. Name of the award category;
2. Name of your nominee;
3. Supporter's name and contact details.

We are unable to return original documents i.e. photographs or newspaper clippings.

## Acknowledgement

An acknowledgement of receipt of a nomination will only be sent when:

- You submit an online nomination (automatic response)
- If you submit a nomination via e-mail

If you wish to post a hard copy, an e-mail address must be supplied on the form.

# What happens next?

- The deadline for nominations is **midnight on 18 October 2017**.
- Submissions will be read and scored by teams of departmental specialists in the Welsh Government with each team producing a long list in each award category.
- The St David Awards Advisory Committee is a group of independent senior figures in public life in Wales who will meet in December 2017 to discuss the proposed long lists. The Committee will then put forward a shortlist.
- The successful nominees will then be contacted and invited to the Finalist Announcement on 15 February 2018 where tthe Rt Hon. Carwyn Jones AM, First Minister of Wales will publicly reveal the finalists.
- Finalists will be filmed and interviewed to produce short films detailing their achievements.
- All finalists will be invited to the Awards Ceremony on 22 March 2018.

## Tips

- Even if the person you are nominating is well-known, you must demonstrate their achievements accurately; highlight your nominee's character and actions to the Advisory Committee and never assume that everyone will know of them and their achievements.
- Give good examples and explain how your nominee has achieved success. Saying; "John Smith has raised a lot of money for the charity" will not be enough, try "John Smith organised a charity 5k run in the village and acquired the support of well-known local sponsors. His efforts raised £5,000 for the charity".
- You can nominate easily online by clicking on our website [stdavidawards.org.uk](http://stdavidawards.org.uk). The form is saveable, so you can come back to it another time. **Remember to submit before the deadline!**
- Give as many facts that you're aware of or can find online. Feel free to use bullet-pointed lists as opposed to full sentences if you are nearing the maximum word count.

## Key dates

23 MARCH –  
18 OCTOBER '17  
**NOMINATIONS  
OPEN**

19 OCTOBER –  
20 NOVEMBER '17  
**NOMINATIONS  
SIFTED**

7 DECEMBER '17  
**ADVISORY  
COMMITTEE  
MEETING**

15 FEBRUARY '18  
**FINALIST  
ANNOUNCEMENT**

22 MARCH '18  
**AWARDS  
CEREMONY**

# The Award Categories

All categories are intended for individuals or groups in or from Wales.



## Bravery

Awarded to those who have demonstrated remarkable courageous behaviour or character; doing what is right in difficult situations. This may entail simple fearlessness or physical bravery and involves acting in spite of possible harm to one's self.

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## Innovation, Science and Technology

Intended for those who have developed techniques or solutions that meet new requirements and who have provided effective products, processes, services, technologies, or ideas that are available to society at large.

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## Citizenship

Intended for people who have served the public good through unselfish actions. Those who have worked towards the improvement of their local or national community through economic participation, public action, volunteer work, and other such efforts to improve life for their fellow citizens.

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## International

This award recognises any individual or group from Wales who have made an outstanding contribution internationally.

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## Sport

For an individual, team or group in Wales who have achieved or helped achieve excellence in the field of sport on a national level.

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## Culture

For those in, or from Wales who have excelled in the arts and other forms of cultural achievement, expressed in any art form, language or medium. This can include, but is not limited to, those who may have succeeded in putting Wales on the world stage.

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## Young Person

This award will be given to an exceptional and inspirational young person or group of up to 19 years of age in any field in Wales.

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## Enterprise

Awarded to those who have achieved remarkable success in business. This may include the creation of meaningful employment for oneself and others.

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## Special Award

The personal gift of the First Minister – you cannot nominate for it directly. It could reflect collective as well as individual achievement. The recipient may be selected from one of the other award winners or may be selected independently of them.

# Sample Nomination

The following template will help you write your own nominations. It contains the typical quantity and quality of information you will need to provide.

The nomination is split into 3 sections

1

## Describe the person you are nominating.

E.g. Who are they? Where are they from? What is their character and / or nature of their daily work?

*Betsan is a remarkable young artist who shares her passion for her art with the community of Aberhenfelen, particularly through her role as Chair of the Aberhenfelen Folk Craft Group (AFDCG).*

2

## Why are you nominating them?

E.g. What have they done? Was it a one-off action or have their efforts been over a longer period of time?

*Aged 13 she won best prize at the North Wales regional craft pottery competition in Bangor and in 2005 won first prize in the National Crefft Cymru Show in Cardiff, followed by the National Eisteddfod Gold Medal for Craft and Design. Betsan has since become a fellow of the prestigious Cardiff Arts Makers Association, but decided to stay in Aberhenfelen to teach her craft to the youth of the region and develop her business. Throughout her training she has faced the isolation of being a long way from the big sources of commissions and commercial outlets in the south-east of Wales and London. She worked two part time jobs to raise the funds to travel each spring to undertake intensive mentoring and training with world renowned ceramicists in London and Belgium. Betsan is business champion for the Crefft Ifanc Youth Craft Wales Group (CIYCWG) and has recently exhibited two major shows of her work at MOMA in New York and at the Palais de Chaillot in Paris. Betsan was the driving force behind the Wales = Craft makers tour to Vancouver and Toronto in September last year and she is planning a similar residency-tour to Seattle again this year.*

3

## Explain why what they've done is worthy of a St David Award?

E.g. What have they done? Was it a one-off action or have their efforts been over a longer period of time?

*Betsan is not only an exceptional artist – she is also committed to building the arts community in general in Aberhenfelen and district. All of Betsan's outreach work with the AFDCG has been voluntary. She has spent at least 15 hours every week for the past five years working with and mentoring the younger crafts professionals in the group. Two of her mentees have been commissioned by the local council to provide artwork for the public library and a First World War memorial in the gardens. Another has opened her own pottery and craft shop in Aberhenfelen and one individual has won a contract to co-design a homeware range for a local department store. All individuals are crediting Bethan for her support and guidance along the way. She is unrelenting in combining her talents and passion for her craft to promote high-end and uniquely Welsh ceramics and nurturing new talent along the way.*

This example gives background information on the nominee, what actions they have taken or their achievements and the impact their work has had. You will need to consider these points in your submission.

For further information see Frequently Asked Questions on the St David Awards website or e-mail [stdavidawards@wales.gsi.gov.uk](mailto:stdavidawards@wales.gsi.gov.uk)